

Commissionerate of Collegiate Education, Telangana

Academic Audit of GDCs

Format-II (Department Proforma)

Name of the College & Address :

Name of the Department :

Name of the Incharge :

No. of Faculty Members in the Department:

Academic Year : **2021-2022**

S.No	Activities to be Undertaken	Remarks
1.	Department Action Plan	Please upload the Action Plan in PDF.
2.	Details of Certificate Courses offered (At least one Certificate Course shall be conducted every department per year). (with the details of Syllabus/ Duration of course /Faculty involved/List of Students participated /Proof of Certificate)	Please provide the details of Certificate Courses through web-link.
3.	Details of Student Study Projects (At least one project shall be supervised by every faculty per year.)	Please upload the Project details in PDF.
4.	Details of Field work/ Field Survey (At least one per year)	Please upload the details in PDF/ through Web-link.
5.	Result Analysis (Details of Pass % of University Marks & Internal Marks)	Please provide the details of Result Analysis through web-link.
6.	Details of Conferences/ Seminars/ Workshops organized at State/ National/International level. (At least one Programme for every Department per year)	Please provide the details through web-link.
7.	Details of Functional MoUs and activities initiated under MoUs. (Department Wise)	Please provide the details of activities initiated under MoU's through web-link.

8.	Details of Collaborations (Faculty Exchange/Student Exchange/On-the-Job Training / Research, etc.)	Yes/No	If Yes, please upload the details in PDF.
9.	Details of activities conducted for students for Future Employment/ Competitive Examinations & Higher Education (P.G., B.Ed. Entrance examinations, etc.)	Please upload the details in PDF.	
10.	Does the Department have a library. If yes, provide the details of: <ul style="list-style-type: none"> • No.of Text Books • No.of Reference Books 	Please provide the details in PDF.	
11.	Details of Outreach Programmes conducted (outside the college premises in collaboration with Industry, Community, NGOs, etc.)	Please provide the details of activities through web-link.	
12.	Department Innovative/ Best Practices	Please provide the web-link.	
13.	Details of the Significant Achievements of the Department	Please provide the web-link	

Signature of the Incharge

Signature of the Principal

***Note:**

All the relevant documents shall be uploaded in the College Website from time to time and provide the Web-links in the given format.